

**Jefferson County Board
Committee Minutes
September 5, 2012
Infrastructure Committee**

1. Call to order

Meeting called to order by Supervisor Reese at 10:00 a.m.

2. Roll call of Committee Members

Richard Jones, Rick Kuhlman, Russell Kutz, Don Reese, and Dick Schultz.

Others Present: Gary Petre – County Administrator; Phil Ristow – Corporation Counsel;-John Molinaro – County Board Chairman; Karyn Spory, Reporter – Jefferson Daily Union; Tammie Jaeger – Administrative Assistant-Confidential; Supervisor Ed Morse; Mike Marasch – Central Services; Supervisor Walt Christensen; Sgt. Sharee Behm; Bill Kern – Highway Commissioner.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

5. Public Comment

Rick Kuhlman thanked the committee for moving the meeting time to accommodate his schedule.

6. Approval of the August 15, 2012 Infrastructure Committee meeting minutes

Motion made by Supervisor Schultz; Second by Supervisor Kuhlman to approve the August 15, 2012 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).

7. Communications

- Resolution “Approve contract for Clerk of Court’s computer wiring”

8. Discussion and possible action on bids to replace CCAP wiring for the courts

Phil Ristow distributed a resolution with information on bids for the CCAP wiring project. The low bidder was Carroll Electric in the amount \$35,529. The Clerk of Courts has sufficient funds in the 2012 budget to pay for this project.

Motion made by Supervisor Kuhlman; Second by Supervisor Jones to approve Carroll Electric’s bid to do the CCAP wiring for the Courts in the amount of \$35,529. Ayes-All (Motion Carried).

9. Security entrance design update

Gary Petre told the committee that Pete Weston from Design Alliance is working on final security entrance designs. The final designs should be ready for approval at the next meeting.

10. Courthouse bathroom remodeling project update

Mike Marasch explained that they are waiting for drawings from the design engineer. The women’s restroom cannot be extended into the lobby area due to HVAC and other utilities that are located in that area, but the design engineer will attempt to keep the same number of stalls as we currently have.

11. Closed Session per §19.85 (1)(e) Deliberating the purchase of public property

Motion made by Supervisor Reese; Second by Supervisor Schultz to convene in closed session to deliberate the purchase of public property. (Roll Call Vote was taken - Ayes-All) Motion Carried.

12. Reconvene in open session to take possible action on item discussed in closed session.

Motion made by Supervisor Schultz; Second by Supervisor Jones to reconvene in open session to take possible action on item discussed in closed session Ayes-All (Motion Carried).

Motion made by Supervisor Reese; Second by Supervisor Kuhlman, to meet again on Friday, September 7, 2012 at 7:30 a.m. to convene in closed session to discuss this item.

13. Potential items for the Committee's next meeting

- Approval of the September 5, 2012 Committee meeting minutes
- Closed Session per §19.85 (1)(e) Deliberating the purchase of public property
- Reconvene in open session to take possible action on item discussed in closed session.

14. Set tentative next committee meeting time and date: September 7th, 2012 at 7:30 a.m.; September 19, 2012 at 1:30 p.m.

15. Adjourn

Supervisor Kuhlman made a motion to adjourn; Second by Supervisor Jones at 10:50 a.m. Ayes – All (Motion Carried).